

RECREATION GOVERNANCE STUDY COMMITTEE

Joint Municipal Survey Committee

~ AGENDA ~

DATE: Tuesday, April 5, 2016
TIME: 6:00p.m.
LOCATION: EJRP, 75 Maple Street, Essex Junction

Meeting 1: Committee Formation, Scope of Work, Community Engagement Plan, Recreation Department's Organizational Profiles

1. Call to order
2. Introductions
3. Elect chair & secretary
 - A. Hired minutes recorder?
4. Agree on scope of work (goals/objectives) and timeline
5. Identify meeting days, times, and location
6. Review options to be explored
 - A. Continue to operate two recreation departments
 - 1) EJRP continues to serve the Village of Essex Junction
 - a. Under the Village municipality
 - b. Through a non-profit corporation
 - 2) EPR continues to operate under the Town municipality
 - a. Continues to serve the Town of Essex (including the Village)
 - b. Serves only the Town outside the Village
 - B. EJRP and EPR consolidate into one department
 - 1) Under the Town municipality
 - 2) Through an interlocal contract
 - 3) Under a union municipal district
 - 4) Under the Essex Westford Educational Community Unified Union School District
 - 5) Through a non-profit corporation
 - C. Other?
7. Brainstorm ways to engage and communicate with the public
 - o Facebook
 - o Front Porch Forum
 - o Press Releases
 - o Posting the minutes – where?
 - o Survey
 - o Channel 17 coverage
 - o Presence at events
 - o Community forums
 - o Focus groups
 - o Interviews
 - o Other?
8. Organizational profile presentations
 - A. Essex Parks & Recreation – Ally Vile
 - B. Essex Junction Recreation & Parks – Brad Luck
9. Future agenda items
10. Adjourn

RECREATION GOVERNANCE STUDY COMMITTEE

Joint Municipal Survey Committee

~ AGENDA~

DATE: Monday, April 25, 2016
TIME: 6:30p.m.-8:30p.m.
LOCATION: EJRP, 75 Maple Street, Essex Junction

Meeting 2: Review Goals, Explore the Governance Models, Community Engagement Plan

1. 6:30p.m. Call to order
2. 6:31p.m. Introductions
3. 6:33p.m. Approval of minutes
4. 6:35p.m. Review meeting agreements
5. 6:37p.m. Review committee goals
6. 6:38p.m. Discuss handling of public comments
7. 6:40p.m. Explore governance models
 - Governance models: B2.Interlocal contract. B3.Union municipal district. A2&B5.Non-profit.
 - (7:10p.m.) Governance model: B4.EWEC Unified Union School District.
 - (7:40p.m.) Governance model: A1.Village municipality.
 - (7:55p.m.) Governance model: B1.Town municipality.
8. 8:10p.m. Gaining a sense of direction – governance models to pursue/eliminate
 - Which options best (or least) align with our goals?
 - Options to be eliminated
 - Options to be further explored
 - Information you would like to discuss in the future (people, organizations, statutes, etc.)
9. 8:20p.m. Brainstorm ways to engage and communicate with the public
 - Keeley Schell, RED Committee Member – RED Communications Strategies
 - Rec Governance Study Committee (RGSC) Survey
 - RGSC Video
 - RGSC Engagement strategies
10. 8:29p.m. Future agenda items
11. 8:30p.m. Adjourn

RECREATION GOVERNANCE STUDY COMMITTEE

Joint Municipal Survey Committee

~ AGENDA~

DATE: Wednesday, May 4, 2016
TIME: 6:30p.m.-8:30p.m.
LOCATION: EJRP, 75 Maple Street, Essex Junction

Meeting 3: Community Engagement Plan, Explore and Assess the Governance Models

1. 6:30p.m. Call to order
2. 6:31p.m. Introductions
3. 6:33p.m. Public to be heard
4. 6:35p.m. Approval of minutes
5. 6:37p.m. Review meeting agreements
6. 6:39p.m. Review committee goals
7. 6:40p.m. Brainstorm ways to engage and communicate with the public
 - Discuss: information from Keeley Schell, RED Committee Member
 - RGSC survey & video update
 - RGSC future engagement strategies
8. 7:15p.m. Explore and assess governance models
 - Governance models:
 - A1.Village municipality.
 - B1.Town municipality.
 - B2.Interlocal contract.
 - B3.Union municipal district.
 - B4.EWEC Unified Union School District.
9. 8:20p.m. Future agenda items & next steps
10. 8:30p.m. Adjourn

RECREATION GOVERNANCE STUDY COMMITTEE

Joint Municipal Survey Committee

~ AGENDA ~

DATE: Wednesday, June 1, 2016
TIME: 6:30p.m.-8:30p.m.
LOCATION: EJRP, 75 Maple Street, Essex Junction

Meeting 5: Review presentation to Unified Union, further assess governance models, community outreach plan

1. 6:30p.m. Call to order
2. 6:31p.m. Introductions
3. 6:33p.m. Public to be heard
4. 6:35p.m. Approval of minutes
5. 6:37p.m. Review meeting agreements
6. 6:39p.m. Review committee goals
7. 6:40p.m. Unified Union Presentation Recap – Jason DiRosa & Erika Baldasaro
 - June 6 Prudential Committee Meeting
 - June 7 Unified Union Meeting
 - Outstanding questions or issues related to Unified Union
8. 7:10p.m. Explore and assess governance models
 - Governance models:
 - A1.Village municipality. (currently on hold)
 - B1.Town municipality. (currently on hold)
 - B3.Union municipal district.
 - B4.EWEC Unified Union School District.
 - Is there any further information or answers to questions that members would like in order to make an informed recommendation on June 8?
9. 7:40p.m. Next steps: community & committee
10. 7:50p.m. Brainstorm frequently asked questions (FAQ's) to date
11. 8:05p.m. Communicating with the public
12. 8:15p.m. Adjourn

RECREATION GOVERNANCE STUDY COMMITTEE

Joint Municipal Survey Committee

~ AGENDA ~

DATE: Wednesday, June 8, 2016
TIME: 6:30p.m.-8:30p.m.
LOCATION: EJRP, 75 Maple Street, Essex Junction

Meeting 6: Review recent school meetings, recommendation of a governance model, discussion of joint meeting, identifying a back-up plan, next steps

1. 6:30p.m. Call to order
2. 6:31p.m. Introductions
3. 6:33p.m. Public to be heard
4. 6:35p.m. Approval of minutes
5. 6:37p.m. Review meeting agreements
6. 6:39p.m. Review committee goals
7. 6:40p.m. Recap of June 6 Prudential Committee and June 7 Unified Union Meeting
 - Outstanding questions or next steps with schools
8. 6:50p.m. Recommendation of a governance model
 - Next steps in the process (timeline)
 - Next steps for committee
9. 7:10p.m. Plan for joint meeting on June 22
 - Agenda/presentation
 - Communicating with the public
10. 7:25p.m. Discussion of back-up plan
11. 7:45p.m. Brainstorm frequently asked questions (FAQ's)
12. 8:15p.m. Adjourn

RECREATION GOVERNANCE STUDY COMMITTEE

Joint Municipal Survey Committee

~ AGENDA~

DATE: Wednesday, June 22, 2016
TIME: 6:30p.m.-7:30p.m.
LOCATION: ADL, 104 Maple Street, Essex Junction

**Meeting 7: Joint meeting with Prudential Committee, Village Trustees, and Selectboard;
presentation of findings**

1. 6:30p.m. Call to order
2. 6:31p.m. Agenda additions or changes
3. 6:32p.m. Introductions
4. 6:35p.m. Public to be heard
5. 6:36p.m. Approval of June 8 minutes
6. 6:37p.m. Work session dates and final meeting of RGSC/first meeting of new group
7. 6:40p.m. Sharing of draft FAQ's
8. 6:43p.m. Rec Governance Study Committee presentation with question & answer
– Max Levy & Erika Baldasaro
9. 7:30p.m. Adjourn

RECREATION GOVERNANCE STUDY COMMITTEE

Joint Municipal Survey Committee

~ AGENDA~

DATE: Monday, June 27, 2016
TIME: 6:00p.m.-9:00p.m.
LOCATION: EJRP, 75 Maple Street, Essex Junction

Meeting 8: Work session to develop the Agreement

1. 6:00p.m. Call to order
2. 6:01p.m. Agenda additions or changes
3. 6:02p.m. Introductions
4. 6:03p.m. Public to be heard
5. 6:04p.m. Approval of June 22 minutes
6. 6:05p.m. Review of the new timeline based on the December vote
7. 6:15p.m. Draft FAQ's – plan of when and how to evaluate
8. 6:25p.m. Review of upcoming work session dates
9. 6:30p.m. Work session to develop the district Agreement
10. 9:00p.m. Adjourn

RECREATION GOVERNANCE STUDY COMMITTEE

Joint Municipal Survey Committee

~ AGENDA~

DATE: Thursday, July 14, 2016
TIME: 6:00p.m.-9:00p.m.
LOCATION: EJRP, 75 Maple Street, Essex Junction

Meeting 9: Work session to develop the Agreement, review of FAQ's

1. 6:00p.m. Call to order
2. 6:01p.m. Agenda additions or changes
3. 6:02p.m. Public to be heard
4. 6:04p.m. Approval of June 27 minutes
5. 6:05p.m. District Agreement presentations – identify who can present
6. 6:10p.m. Work session to develop the district Agreement
7. 8:15p.m. Review of draft FAQ's
8. 9:00p.m. Adjourn

RECREATION GOVERNANCE STUDY COMMITTEE

Joint Municipal Survey Committee

~ AGENDA~

DATE: Thursday, July 21, 2016
TIME: 5:45p.m.-9:00p.m.
LOCATION: EJRP, 75 Maple Street, Essex Junction

Meeting 10: Work session to develop the Agreement

1. 5:45p.m. Call to order
2. 5:46p.m. Agenda additions or changes
3. 5:47p.m. Public to be heard
4. 5:52p.m. Approval of July 14 minutes
5. 5:55p.m. Timeline review
6. 6:00p.m. Feedback on draft press release
7. 6:02p.m. Feedback on draft outline of presentation of Agreement
8. 6:10p.m. Work session to develop the district Agreement
9. 9:00p.m. Adjourn

RECREATION GOVERNANCE STUDY COMMITTEE

Joint Municipal Survey Committee

~ AGENDA~

DATE: Thursday, August 4, 2016

TIME: 6:30-8:00p.m.

LOCATION: Essex Middle School, 60 Founders Road, Essex Junction

Meeting 11: Public presentation and feedback on the Agreement

1. 6:30p.m. Call to order
2. 6:31p.m. Agenda additions or changes
3. 6:32p.m. Public to be heard
4. 6:37p.m. Approval of July 21 minutes
5. 6:40p.m. Presentation of the Essex Community Parks & Recreation Agreement
6. 7:15p.m. Feedback on Agreement
7. 8:00p.m. Adjourn

RECREATION GOVERNANCE STUDY COMMITTEE

Joint Municipal Survey Committee

~ AGENDA~

DATE: Wednesday, August 10, 2016
TIME: 6:30-8:30p.m.
LOCATION: ADL, 104 Maple Street, Essex Junction

Meeting 12: Assessing feedback, amending, & adopting Agreement; Public information work discussion

1. 6:30p.m. Call to order
2. 6:31p.m. Agenda additions or changes
3. 6:32p.m. Public to be heard
4. 6:42p.m. Approval of August 4 minutes
5. 6:45p.m. Discussion of feedback on the Agreement. Amending the Agreement. Adoption of the Agreement.
6. 7:45p.m. Timeline review
7. 7:55p.m. Public information work – discuss next steps
8. 8:30p.m. Adjourn

RECREATION GOVERNANCE STUDY COMMITTEE

Joint Municipal Survey Committee

~ AGENDA ~

DATE: Tuesday, August 16, 2016

TIME: 7:00-8:30p.m.

LOCATION: Town Offices, 81 Main Street, Essex Junction

Meeting 13: Public information and outreach discussion

1. 7:00p.m. Call to order
2. 7:01p.m. Agenda additions or changes
3. 7:02p.m. Public to be heard
4. 7:07p.m. Approval of August 10 minutes
5. 7:10p.m. Transition Team Update
6. 7:15p.m. Public information and outreach – discuss next steps
 - Review of RED efforts
 - Discussion of efforts RGSC wants to use to inform public between now and vote
 - Discussion of providing public update of current status
 - Discussion of forming sub-committees - membership and roles
 - Identification of next meeting and next steps
7. 8:30p.m. Adjourn

RECREATION GOVERNANCE STUDY COMMITTEE

Joint Municipal Survey Committee

~ AGENDA~

DATE: Thursday, September 1, 2016

TIME: 7:00-8:00p.m.

LOCATION: Essex Police Station, 145 Maple Street, Essex Junction

Meeting 14: Approval of Final Agreement, Outreach Discussion, Task Team Updates

1. 7:00p.m. Call to order
2. 7:01p.m. Agenda additions or changes
3. 7:02p.m. Public to be heard
4. 7:07p.m. Approval of August 16 minutes
5. 7:10p.m. Approval of Agreement with Attorney General edits
6. 7:15p.m. Discussion re: outreach with Liz Subin from RED Study Committee
7. 7:30p.m. Task Team updates
 - Outreach & Public Forums – Kim
 - Research & Discussion – Betzi
 - Transition Team – Ally & Brad
8. 7:58p.m. Identify next meeting date/time
9. 8:00p.m. Adjourn

RECREATION GOVERNANCE STUDY COMMITTEE

Joint Municipal Survey Committee

~ AGENDA~

DATE: Thursday, September 8, 2016

TIME: 7:00-8:30p.m.

LOCATION: Lincoln Hall, 2 Lincoln Street, Essex Junction

Meeting 15: dissolution discussion, public participation protocol, Task Team updates, public forums planning

1. 7:00p.m. Call to order
2. 7:01p.m. Agenda additions or changes
3. 7:02p.m. Public to be heard on items not on the agenda
4. 7:07p.m. Approval of September 1 minutes
5. 7:10p.m. Dissolution discussion
6. 7:25p.m. RGSC public participation protocol discussion & adoption
7. 7:35p.m. Task Team updates
 - Transition Team – Ally & Brad
8. 7:40p.m. Public Forums planning
9. 8:28p.m. Identify next meeting date/time
10. 8:30p.m. Adjourn

RECREATION GOVERNANCE STUDY COMMITTEE

Joint Municipal Survey Committee

~ AGENDA ~

DATE: Wednesday, September 14, 2016
TIME: 7:00-8:30p.m.
LOCATION: Town Offices, 81 Main Street, Essex Junction

Meeting 16: Task Team updates, public forums planning

1. 7:00p.m. Call to order
2. 7:01p.m. Agenda additions or changes
3. 7:02p.m. Public to be heard on items not on the agenda
4. 7:07p.m. Approval of September 8 minutes
5. 7:10p.m. Task Team updates
 - Outreach & Public Forums – Kim
 - Research & Discussion – Betzi
 - Transition Team – Ally & Brad
6. 7:25p.m. Public Forums planning
7. 8:28p.m. Identify next meeting date/time
8. 8:30p.m. Adjourn

RECREATION GOVERNANCE STUDY COMMITTEE

Joint Municipal Survey Committee

~ AGENDA~

DATE: Monday, September 26, 2016

TIME: 7:00-8:30p.m.

LOCATION: Town Offices, 81 Main Street, Essex Junction

Meeting 17: public forums planning, task updates

1. 7:00p.m. Call to order
2. 7:01p.m. Agenda additions or changes
3. 7:02p.m. Public to be heard on items not on the agenda
4. 7:07p.m. Approval of September 14 minutes
5. 7:10p.m. Public Forums planning
 - Agenda / Moderator
 - Presentation
 - Logistics
6. 7:55p.m. Joint meeting of Selectboard, Trustees & Prudential Committee
 - Monday, October 10, 7:00p.m., 81 Main Street
 - Presenters
7. 8:05p.m. Task updates
 - Transition Team – Ally & Brad
 - Flyer - Lori
 - Public outreach opportunities - Kim
 - Videos - Brad
 - FPF & Essex Reporter outreach - Erika
 - Web updates - Betzi
 - Web inquiries - Betzi
8. 8:28p.m. Identify next meeting date/time
9. 8:30p.m. Adjourn

RECREATION GOVERNANCE STUDY COMMITTEE

Joint Municipal Survey Committee

~ AGENDA~

DATE: Wednesday, September 28, 2016

TIME: 6:15-8:05p.m.

LOCATION: Essex Middle School, 60 Founders Road, Essex Junction

Meeting 18: Public Forum #1

1. 6:15p.m. Call to order
2. 6:16p.m. Public Forum regarding proposal to form Essex Community Parks & Recreation
 - Welcome & information about forum
 - Share Objectives
 - Share Goals
 - Review Agenda
 - Establish Ground Rules
 - Review Process
 - Video – Parks & Recreation Services in Essex Explained
 - Presentation by the Recreation Governance Study Committee
 - Question & Answer
 - Written questions from the audience accepted
 - Questions answered by committee members & staff

Public Forum Concluded
3. 7:35p.m. Opportunity to be Heard (for those who would like to stay)
 - Members of the public able to share their thoughts on the proposal
 - Each member able to speak once, for up to one minute
4. 8:05p.m. Adjourn

RECREATION GOVERNANCE STUDY COMMITTEE

Joint Municipal Survey Committee

~ AGENDA~

DATE: Thursday, September 29, 2016
TIME: 6:15-8:05p.m.
LOCATION: ADL, 104 Maple Street, Essex Junction

Meeting 19: Public Forum #2

1. 6:15p.m. Call to order
2. 6:16p.m. Public Forum regarding proposal to form Essex Community Parks & Recreation
 - Welcome & information about forum
 - Share Objectives
 - Share Goals
 - Review Agenda
 - Establish Ground Rules
 - Review Process
 - Video – Parks & Recreation Services in Essex Explained
 - Presentation by the Recreation Governance Study Committee
 - Question & Answer
 - Written questions from the audience accepted
 - Questions answered by committee members & staff

Public Forum Concluded
3. 7:35p.m. Opportunity to be Heard (for those who would like to stay)
 - Members of the public able to share their thoughts on the proposal
 - Each member able to speak once, for up to one minute
4. 8:05p.m. Adjourn

RECREATION GOVERNANCE STUDY COMMITTEE

Joint Municipal Survey Committee

~ AGENDA ~

DATE: Thursday, October 6, 2016

TIME: 7:30-8:30p.m.

LOCATION: Essex Police, 145 Maple Street, Essex Junction

Meeting 20: public forums review, discussion of joint meeting on 10/10

1. 7:30p.m. Call to order
2. 7:31p.m. Agenda additions or changes
3. 7:32p.m. Public to be heard on items not on the agenda
4. 7:37p.m. Approval of September 26, September 28, & September 29 minutes
5. 7:40p.m. Public Forums review
6. 8:00p.m. Review of forum question responses/response plan
7. 8:15p.m. Joint meeting of Selectboard, Trustees & Prudential Committee
 - Monday, October 10, 7:00p.m., 81 Main Street
 - Presenters
8. 8:20p.m. Task updates
 - Public outreach opportunities - Kim
 - FPF & Essex Reporter outreach - Erika
 - Web updates - Betzi
 - Web inquiries - Betzi
9. 8:28p.m. Identify next meeting date/time
10. 8:30p.m. Adjourn

RECREATION GOVERNANCE STUDY COMMITTEE

Joint Municipal Survey Committee

~ AGENDA~

DATE: Monday, October 10, 2016

TIME: 7:00-8:30p.m.

LOCATION: Town Offices, 81 Main Street, Essex Junction

Meeting 21: joint meeting with Essex Selectboard, Essex Junction Trustees, and Prudential Committee

1. 7:00p.m. Call to order
2. 7:01p.m. Work Session
Presentation of Recreation Governance Study Committee Data
Recreation Departments status report of transition work to date
Recreation Governance Study Committee Date to Dissolve
Options if a “no” vote occurs
3. 8:30p.m. Adjourn

RECREATION GOVERNANCE STUDY COMMITTEE

Joint Municipal Survey Committee

~ AGENDA ~

DATE: Thursday, October 13, 2016

TIME: 6:15-8:00p.m.

LOCATION: Essex Elementary, 1 Bixby Hill Road, Essex Junction

Meeting 22: Public Forum #3

1. 6:15p.m. Call to order

Public Forum regarding proposal to form Essex Community Parks & Recreation

2. 6:16p.m. Welcome & information about forum

- Share Objectives
- Share Goals
- Review Agenda
- Establish Ground Rules
- Review Process

3. 6:25p.m. Presentation

- Video – Parks & Recreation Services in Essex Explained
- Presentation by the Recreation Governance Study Committee

4. 7:00p.m. Question & Answer

- Written questions from the audience accepted
- Questions answered by committee members & staff

Short Break

5. 7:32p.m. Opportunity to be Heard

- Members of the public able to share their thoughts on the proposal
 - Each member able to speak once, for up to one minute

6. 8:00p.m. Adjourn

RECREATION GOVERNANCE STUDY COMMITTEE

Joint Municipal Survey Committee

~ AGENDA ~

DATE: Tuesday, October 18, 2016
TIME: 6:15-8:00p.m.
LOCATION: Fleming, 21 Prospect Street, Essex Junction

Meeting 23: Public Forum #4

1. 6:15p.m. Call to order

Public Forum regarding proposal to form Essex Community Parks & Recreation

2. 6:16p.m. Welcome & information about forum
 - Share Objectives
 - Share Goals
 - Review Agenda
 - Establish Ground Rules
 - Review Process
3. 6:25p.m. Presentation
 - Video – Parks & Recreation Services in Essex Explained
 - Presentation by the Recreation Governance Study Committee
4. 7:00p.m. Question & Answer
 - Written questions from the audience accepted
 - Questions answered by committee members & staff

Short Break
5. 7:32p.m. Opportunity to be Heard
 - Members of the public able to share their thoughts on the proposal
 - Each member able to speak once, for up to one minute
6. 8:00p.m. Adjourn

RECREATION GOVERNANCE STUDY COMMITTEE

Joint Municipal Survey Committee

~ AGENDA~

DATE: Thursday, November 3, 2016

TIME: 7:30-8:45p.m.

LOCATION: Town Offices, 81 Main Street, Essex Junction

Meeting 24: public forums review and task updates

1. 7:30p.m. Call to order
2. 7:31p.m. Agenda additions or changes
3. 7:32p.m. Public to be heard on items not on the agenda
4. 7:37p.m. Approval of September 28, September 29, October 6, October 10, October 13, and October 18 minutes
5. 7:45p.m. Public Forums review
 - Meet the candidates?
6. 7:55p.m. Review of forum question responses/response plan
7. 8:05p.m. Task updates
 - Public outreach opportunities
 - Places to be with flyers
 - Presentations – Lions, PTO’s, etc.
 - FPF & Essex Reporter outreach
 - Web updates
 - Web inquiries
 - Final info sheet/Q&A
 - Presence at polls on 11/8
 - Promoting early & absentee voting
 - Videos
 - Postcard
 - Sharing information about candidates for ECPR Board
8. 8:43p.m. Identify next meeting date/time
9. 8:45p.m. Adjourn

RECREATION GOVERNANCE STUDY COMMITTEE

Joint Municipal Survey Committee

~ AGENDA ~

DATE: Wednesday, November 16, 2016

TIME: 6:15-8:15p.m.

LOCATION: Founders Memorial School, 33 Founders Rd, Essex Jct.

Meeting 25: Public Forum #5 & Business Meeting

1. 6:15p.m. Call to order

Public Forum regarding proposal to form Essex Community Parks & Recreation

2. 6:16p.m. Welcome & information about forum

- Share Objectives
- Share Goals
- Review Agenda
- Establish Ground Rules
- Review Process

3. 6:25p.m. Presentation

- Video – Parks & Recreation Services in Essex Explained
- Presentation by the Recreation Governance Study Committee

4. 7:00p.m. Question & Answer

- Written questions from the audience accepted
- Questions answered by committee members & staff

Short Break

5. 7:32p.m. Opportunity to be Heard

- Members of the public able to share their thoughts on the proposal
 - Each member able to speak once, for up to one minute

6. 7:45p.m. Public Forum Concluded

Short Break

7. 7:48p.m. Start of Business Meeting

8. 7:48p.m. Public to be heard on items not on the agenda

9. 7:50p.m. Approval of November 3 Minutes

10. 7:53p.m. Public Forums review

RECREATION GOVERNANCE STUDY COMMITTEE

Joint Municipal Survey Committee

~ AGENDA~

DATE: Wednesday, November 16, 2016

TIME: 6:15-8:15p.m.

LOCATION: Founders Memorial School, 33 Founders Rd, Essex Jct.

11. 8:00p.m. Plan for forum #5 & #6 question response plan
12. 8:05p.m. Task updates
- Public outreach opportunities
 - Places to be with flyers
 - Presentations – Lions, PTO’s, etc.
 - FPF & Essex Reporter outreach
 - Web updates
 - Web inquiries
 - Essex Balloteer Response
 - Final info sheet/Q&A
 - Promoting early & absentee voting
 - Videos
 - Postcard
 - Information about candidates for ECPR Board
13. 8:15p.m. Adjourn

RECREATION GOVERNANCE STUDY COMMITTEE

Joint Municipal Survey Committee

~ AGENDA~

DATE: Tuesday, December 6, 2016

TIME: 6:15-7:55p.m.

LOCATION: Essex High School, 2 Educational Drive, Essex Junction

Meeting 26: Public Forum #6 & Dissolution

1. 6:15p.m. Call to order

Public Forum regarding proposal to form Essex Community Parks & Recreation

2. 6:16p.m. Welcome & information about forum

- Share Objectives
- Share Goals
- Review Agenda
- Establish Ground Rules
- Review Process

3. 6:25p.m. Presentation

- Video – Parks & Recreation Services in Essex Explained
- Presentation by the Recreation Governance Study Committee

4. 7:00p.m. Question & Answer

- Written questions from the audience accepted
- Questions answered by committee members & staff

5. 7:30p.m. Opportunity to be Heard

- Members of the public able to share their thoughts on the proposal
 - Each member able to speak once, for up to one minute

6. 7:45p.m. Public Forum Concluded

Short Break

7. 7:48p.m. Start of Business Meeting

8. 7:48p.m. Public to be heard on items not on the agenda

9. 7:50p.m. Approval of November 16 & December 6 Minutes

10. 7:53p.m. Vote to Dissolve Recreation Governance Study Committee

11. 7:55p.m. Adjourn