

**HOUSING COMMISSION
(DRAFT)**

**TOWN OF ESSEX
HOUSING COMMISSION MEETING MINUTES
Wednesday, April 7, 2021**

Housing Commission (HC): Katie Ballard, Chair; Evan Einhorn, Vice Chair; Mia Watson, Clerk; Deb McAdoo; Mark Redmond; Gabrielle Smith; Michelle Teegarden.

Administration and Staff: Owiso Makuku, Essex Community Development Director; Robin Pierce, Essex Junction Community Development Director; Darren Schibler, Town Planner, Sharon Kelley, Essex Zoning Administrator

1. CALL TO ORDER AND AGENDA ADDITIONS / CHANGES

Ballard called the meeting to order at 3:04 PM. There were no proposed changes to the agenda.

2. PUBLIC TO BE HEARD

There were no members of the public present.

3. BUSINESS ITEMS

a. Approval of Minutes

Redmond motioned to accept meeting minutes from March 3, 2021. Teegarden seconded and they were approved. Passed 7-0.

Ballard motioned to table February minutes, which have not yet been reviewed and approved. Smith seconded; motion approved. Passed 7-0.

b. Work Group Updates

i. Inclusionary Zoning

Redmond reported for the Inclusionary Zoning working group. He said work was hindered by the absence of a Village Planning Commissioner and without Village input the group was limited in their work. A Village volunteer has been requested.

ii. Rental Registry/Landlord Survey

Watson shared the work of the Rental Registry workgroup, they were able to access data from the Census, Grand List and by contacting other communities to inform their report. Smith said they interviewed Town Health Officers and reviewed complaint data. The outcome of the Rental Registry Bill that is currently under consideration in the VT Senate, S.79, has direct impact on the registry plan, therefore it was determined that this workgroup table the registry work and focus on the Landlord Survey pending the outcome of the Senate Bill.

35 **iii. Housing Trust Fund**

36 Ballard shared that this work group brainstormed creative ideas to source funding
37 and identified potential partners. Smith shared public funding options and Ballard
38 pointed out that outreach was a common theme for this area of focus as well as the
39 other work groups.

40 **c. Strategic Planning for Full Commission**

41 There was no time for discussion on strategic planning. This will be added to next
42 meeting's agenda.

43 **d. Commissioner/Staff Profile: Darren Schibler**

44 There was no time to hear Darren share his profile. This will be added to next
45 meeting's agenda.

46 **4. Reading File**

47 There was no time for discussion on reading file.

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49 **5. Adjourn**

50 **McAdoo made a motion, seconded by Einhorn, to adjourn the meeting. The**
51 **motion passed 7-0 at 4:37 PM.**

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53 Minutes submitted by Deb McAdoo