

## Minutes

Essex Free Library

Board of Trustees Meeting

May 20, 2020

Via Microsoft Teams

**Attending:** Bonnie Doble, Marie Froeschl, Janet Watts, Lorna Swerhone, Joan Janzen, Mike Yandow, Iris Banks, Caitlin Corless (EFL Director)

Called to order at 7:01 PM

Meeting minutes from February 19, 2020 were approved.

Agenda Change: Add discussion of June **Book sale fundraiser**

New Business:

The three board members (Joan, Lorna and Mike) whose terms of service expire next month have graciously offered to continue on the board.

Concerns about re-opening the library – specifically bathroom maintenance, limiting the number of Patrons, social distancing and PPE were discussed. Caitlin is waiting for guidance from the Dept. of Libraries. We are currently doing curbside pickup and quarantine returned books for 72 hours.

Up to \$800. Was approved for the purchase of laptops/equipment that will enable staff to continue to produce virtual programming for our Patrons.

UP to \$2400 was approved for the Summer Reading Program. At this point we are unsure of exactly what it will look like, most likely virtual with enhancement BY THE EFL STAFF.

Book Sale fundraiser at the library HAS BEEN CANCELLED FOR THIS YEAR. The books are in storage The Tree Farm and Ally Vile says they are fine to be there. We brainstormed ideas about what to do with them.

Meeting was adjourned at 8:11.

