

Essex Free Library Board Meeting Minutes

9/16/2020

Attending: Janet Watts, Bonnie Doble, Caitlin Corless, Lorna Swerhone, Marie Froeschl, Joan Janzen

Missing: Iris Banks and Mike Yandow

- Meeting was called to order at 7:00
- Minutes were reviewed and approved with minor updates. Board members' names were added.
- Librarian's Report:
 - The library has new public computers and expanded Wifi for people to use outside, in the parking lot, or the gazebo.
 - The sandwich board is on its last legs. Lorna moved that we purchased two new boards. (Approximately \$200 each). Joan seconded. All in favor.
 - Realm project – Study found that piles of books still had traces of Covid after 6 days. We need to quarantine books longer. Due to a long quarantine period and extended borrowing times, in-demand titles will be out of circulation for more than usual. Janet motioned that the library spend up to \$500 for high demand books. Marie seconded. All in favor.
 - Appointments are going well. Jasmine wants to try an outdoor story time. Patrons will bring their own blankets. The library has a headset and small speaker for amplification.
- New Business:
 - Staff is developing a library of things. They are purchasing two adult pairs of snowshoes and two pairs for children. They will make a wish list of other items and are considering asking the public on Front Porch Forum if they have items they would like to donate. Before circulating snowshoes, staff will need to explore waivers.
 - Finances of the Friends group are okay. They will skip the Cozy Nook Craft Fair this year. Marie will email the Friends.
 - Officers will remain the same: Bonnie Doble will continue on as president, Marie Froeschl as vice-president, and Janet Watts as treasurer. Secretary duties will be rotated as follows:
 - Janet – Sept
 - Caitlin – Oct
 - Iris – Nov
 - Bonnie- Jan
 - Joan - Feb.
 - Lorna – March
 - Marie- Apr
 - Mike - May
- Marie motioned for adjournment. Joan seconded. Meeting adjourned at 7:51.