

Essex Cemetery Commission  
Public Meeting Minutes -draft  
4 PM, 10/5/20

Location: Sand Hill Park Pavilion

Members Present: Fran Kinghorn, CC Chair.; Elaine Strunk, Joan Janzen, Sue Brown, CC members; Bob Covey, Sexton.

Meeting called to order 4:05 PM

1. Public comments – none present.

2. Approval of Sept.14, 2020 meeting minutes: Elaine made a motion to approve minutes as written. Fran seconded. All Approved.

3. MVC update:

- Fran, Elaine and Sue met Bob 9/24 at MVC to do some trimming and preparing for winter. There is still work to be done so Fran will email Susan Pringle inviting her to continue trimming if she would like to.
- The weeds in the gravel around the columbarium had been removed- ‘thank you’ to the mystery weeder!
- Bob reported that he had finished taking down the designated bushes and trees along with the two dying trees in front of the cemetery building by the entrance.
- Elaine, who handles the flags for veterans’ graves, recommended that the present flags be left up through the winter and to replace them, if needed, in the spring. All agree to the plan.
- Fran and Bob reported on the foundation that was mistakenly placed in the wrong plot due to confusion around the two names- name of the deceased and the name of the person who requested it. Fran is editing the work order form to be more specific. The second adjustment to the process is that the Sexton will have to have the work order in hand before the work can proceed.

9. COMMON BURIAL GROUND update:

- Fran and Sue will meet at the CBG next Fri. to match the blank stones ( replaced in 2019 restoration) with the recorded names, dates and epitaphs in preparation for future engraving.

10. BUDGET: no discussion.

11. It. was decided, upon the Sexton’s recommendation, that MVC be CLOSED to burials from 12/1/20-5/1/21.

There will be no November meeting.  
The next meeting will be in the Spring of 2021.

Meeting adjourned 4:25 PM.

Respectfully submitted by Sue Brown