

Essex Free Library  
Board of Trustees Meeting Minutes  
Wednesday, November 17, 2021  
At the library and via Zoom

Attending: Caitlin Corless, Janet Watts, Bonnie Doble, Marie Froeschi, Joan Janzen (Secretary) Iris Banks, Lorna Swerhone and Mike Yandow (remote)

Meeting called to order at 7:01 p.m.

Minutes: Marie called to approve the October minutes, Joan seconded. Minutes passed.

Announcements: Caitlin made an announcement, everyone approved.

Library Director's Report: Caitlin reported everything was going well, gave an update on library cards, and advised the Board she had sent the grant request.

New Business: What the library would spend for new additions to both upstairs and downstairs. Cleaning budget discussed. Board reviewed which mission statement sounded best. All of the Board approved.

Old Business:

- a. Website is still doing well.
- B. 501c3 update.

Rotating minute taking schedule:

December - No meeting  
January - Marie  
February - Mike  
April - Janet  
May - Bonnie  
June - Lorna

Move to adjourn- Marie called to adjourn, and Joan seconded. All in favor,